

I. DENOMINATION OF THE EVENT SYDNEY CVI3*, CVI2*, CVI1*

Venue : White Park Arena, 100 Guernsey Street, SCONE, NSW

Dates : 27th September – 2nd October, 2019

NF: AUSTRALIA

Indoor: x

Outdoor:

EVENT CATEGORIES:

CVIO4*	<input type="checkbox"/>	CVIJ2*	x
CVI3*	x	CVIJ1*	x
CVI2*	x	CVICh2*	x
CVI1*	x	CVICh1*	x

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2019
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2019
- **The FEI Vaulting Rules , 9th edition, effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 07.08.2019

Signature:



Bettina de Rham
FEI Director Vaulting

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

7. ORGANISER

Name: Jenny Denby
Address: 3/1644 Pittwater Road, MONA VALE, NSW 2103.
Telephone: +61.2.8924.5271 Landline
+61.414.425.041 Mobile
Fax: N/A
Email: denbyjenny@gmail.com
Website: www.equestrienvaultingaustralia.com.au

Contact Details Show Ground:

Address: White Park Arena,
100 Guernsey Street, SCONE, NSW
Telephone: +61.2.6540 1100
Fax: +61.2.6545.2671

GPS Coordinates:

Accessibility details (directions by road, nearest airport / train station): Tamworth Regional Airport & Scone Station

8. ORGANISING COMMITTEE

Honorary President: Vaulting NSW
President of the Event: Gillian Burns
Show Secretary: Maria Naphthali
Press Officer: Vaulting NSW

9. EVENT DIRECTOR

Name: Vaulting NSW
Address: Gillian Burns
153 Arcadia Road, ARCADIA, NSW 2159
Telephone: +61.2.9655.1730 Landline
Mobile: +61.408.187.639
Fax: N/A
Email: thevet@iiq.com.au

V. OFFICIALS (refer to Memo on following pages)

* Compulsory * Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.								
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury		Ground Jury President	10052801	Anna Kull	SUI	4	Anna.kull@gmx.ch
			Ground Jury Member	10049020	Carina Ingelsson	SWE	3	Carina.ingelsson@kavling.se
			Ground Jury Member	10053659	Angie Deeks	AUS	3	Angie.deeks.help@gmail.com
			Ground Jury Member	10096294	Nina Fritzell	AUS	2	Nina.fritzell@adelaide.edu.au
			Ground Jury Member	10160153	Jesica Garcia D'alesio	URU	2	jadalesio@gmail.com
			Ground Jury Member		Tristyn Lowe	AUS	National	Tris.lowe@gmail.com
			Ground Jury Member	10083408	Jenny Scott	AUS	National	j-e-scott@hotmail.com
			Ground Jury Member		Robyn Bruderer	AUS	National	rbruderer@gmail.com
2	Foreign Judge		Foreign Judge	10052801	Anna Kull	SUI		*Anna.kull@gmx.ch
3	Technical Delegate		Technical Delegate					
4	Appeal Committee		Appeal Committee President					
			Appeal Committee Member					
			Appeal Committee Member					
5	Chief Steward		Chief Steward	10083539	Sarah Jones	AUS		*sarahandgreg@bigpond.com
6	Assistant Stewards		Assistant Steward	10066747	Andrea Webb	AUS		Ajwebb6@outlook.com
			Assistant Steward					
7	FEI Veterinary Delegate		FEI Veterinary Delegate	10109169	Gillian Burns	AUS		thevet@iig.com.au
	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President					
			Assistant FEI Delegate					
			Assistant FEI Delegate					
8	Veterinary Service Manager (VSM) Treating Veterinarian		Veterinary Service Manager					
			FEI Permitted Treating Veterinarian	10065837	Scone Equine Centre Penny Dow	AUS		+61.2.6546.1335 penny_dow@yahoo.com

FEI Check List – Approved Schedule
VAULTING 2019



	(VR Art 1103/1105)						
9	Medical Doctor ⁹		Scone District Hospital		Beneficial Safety Andrew McKinnon		+61.2.6540.2100 +61.412.891.706
10	Farrier				Russell Smith		+61.427.394.455
11	NF Delegate		NF Delegate (if applicable)				

VI. INVITATIONS

1. GENERAL

CVIs/CVIO and Championships – Article 701.9

NFs invited (mandatory for CVI3*/CVIO4* and Regional Championships)	ALL
Number of Attendants per NF	No limit
Number of Grooms per NF	No limit
Number of athletes per NF	
Individual	
- Individual Female – Senior	No limit
- Individual Female – Junior	No limit
- Individual Female - Children	No limit
- Individual Male – Senior	No limit
- Individual Male – Junior	No limit
- Individual Male - Children	No limit
Squad	
- Squad Senior	No limit
- Squad Junior	No limit
Pas-de-Deux	
- Pas-de-Deux Senior	No limit
- Pas-de-Deux Junior	No limit

Athletes are invited by the Organiser through their National Federation

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

IMPORTANT - Entry forms must include the following information on:

Horse: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 707 of the FEI Vaulting Rules.

Deadlines for Entries:

Nominated entries: (For Championships and Games only)	
Definite entries:	27 th August 2019
Last date for substitutions: (one hour prior the Horse Inspection)	27 th September, 2019, 2019

Entry fee per Individual vaulter:	\$280
Entry fee per Pas-de-Deux:	\$260
Entry fee per Squad :	\$300
Stabling fee per horse:	N/A
Details entry procedure fee / Payment:	Online entries – www.nominate.com.au
Square for OCs to include details if necessary	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

Online via www.nominate.com.au.

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee: Included in entry fee Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event
(All other events not defined as CIMs)

Electricity (upon request): Provided by athlete
Manure disposal N/A
Hay Provided by athlete
Straw Provided by athlete
Shavings Provided by athlete
Other (please specify): Nothing further

FEI Check List – Approved Schedule
VAULTING 2019

Lorry/Caravan:

Power supply: provided by the OC Not provided by the OC x Price:

Water supply: provided by the OC x Not provided by the OC Price:

Sanitary facilities: provided by the OC x Not provided by the OC Price:

Catering facilities: provided by the OC Not provided by the OC x Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	17 157 619 696
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FEI Check List – Approved Schedule
VAULTING 2019

VIII. TIMETABLE (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Friday	27 th September 2019	
1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i> <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i>	Saturday	28 th September 2019	8am
• Chef d'Equipes Meeting (CVIO & Championships)	Saturday	28 th September 2019	10am

TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Squad Competitions x
- Individual Competitions x
- Pas-de-Deux Competitions x

IX. COMPETITION DETAIL

Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.

TIME TABLE

<u>Saturday</u>			Approx. times	28 th September	Approx. times
CVICH*	Individual	Compulsories	1pm		
CVIJ*	Individuals	Compulsories	1pm		
CVI*	Individuals	Compulsories	1pm		
CVIJ*	PDD	Compulsories	2.30pm	Freestyle	3pm
CVI*	PDD	Compulsories	2.30pm	Freestyle	3pm
CVI*	Squad	Compulsories	3.30pm		
CVIJ*	Squad	Compulsories	3.30pm		

<u>Sunday</u>			Approx. times	29 th September	Approx. times
CVICH*	Individual	Freestyle	9am		
CVIJ*	Individual	Freestyle	9am		
CVI*	Individual	Freestyle	9am		
CVI*	Squad	Freestyle	11		
CVIJ*	Squad	Freestyle	11		
CVICH**	Individual	Compulsories	12 noon	Freestyle	3pm
CVIJ**	Individual	Compulsories	1pm	Freestyle	3pm
CVI**	Individual	Compulsories	1pm	Freestyle	3pm
CVI***	Individual	Compulsories	1pm		
CVIJ**	Squad	Compulsories	4pm		

<u>Monday</u>			Approx.	30 th September	Approx.
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			times		times
CVIJ**	Squad	Freestyle	9am		
CVICH** 2 nd rd	Individual	Freestyle	9.15am		
CVIJ** 2 nd rd	Individual	Freestyle	9.15am		
CVI** 2 nd rd	Individual	Freestyle	9.15am		
CVI***	Individual	Tech Test	10.30am		
CVI**	Squad	Compulsories	12.30pm	Freestyle	4.30pm
CVIJ** 2 nd rd	Squad			Freestyle	4.30pm
CVI***	Squad	Compulsories	12.30pm	Freestyle	4.30pm

<u>Tuesday</u>			Approx. times	1 st October	Approx. times
CVIJ**	PDD	Freestyle	10.30am	Freestyle 2 nd rd	1.30pm
CVI**	PDD	Freestyle	10.30am	Freestyle 2 nd rd	1.30pm
CVI***	PDD	Freestyle	10.30am	Freestyle 2 nd rd	1.30pm
CVI***	Individual	Freestyle	10.30am		
CVI** 2 nd rd	Squad	Freestyle	12.30pm		
CVI***	Squad	Freestyle	12.30pm		

Applicable government tax to be deducted from Prize Money (see also p. 25): %

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Best foreign athlete - (Prize description and value)

Best home athlete – (Prize description and value)

PRIZE - CLASSIFICATION

Rosettes will be presented to winners.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Link: <https://www.visitnsw.com/destinations/hunter/upper-hunter/scone>

Address:

Telephone:

At the expense of: The Organiser or Athletes x

Accommodated (bed and breakfast) from to

Meals

At the expense of: The Organiser or Athletes x

Meals provided from to .

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser Athletes x
from to .

Meals

At the expense of: The Organiser or Athletes x
Meals provided from to .

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. DRAW

Time, date and location: 28th September, 2019 at White Park, Scone, NSW

2. COMPETITION ARENA(S)

Dimensions: 40m x 80m

Type of Footing : Sand

3. PRACTICE ARENA(S)

Dimensions: 70m X 30m X 2

Type of Footing : Sand

4. STABLES

Size of boxes 3.6m x 3.6m

(minimum 3m x 3m+20% 3m x 4m)

5. SCORING PROVIDER

Name of the Company: Vaulting New South Wales Scoring Team

Name contact person: Kerrie Stapleton – kerrie.stapleton@bigpond.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:
Yes X No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is ALL.

7. ADVERTISING ON ATHLETES AND HORSES

Authorised Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes No X
Name of your ticketing provider: n/a
Web address to buy ticket: n/a

9. BETTING

Betting will be authorised by the Organiser: Yes No x

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser at _____ per km.
The Athlete X

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete x

If paid by Athlete approximate cost per round trip:

Other: Private car hire at athletes expense.

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:

Athlete: x

Partner: x

Groom: x

Horse Owner: x two (2) accreditations per horse acc. to FEI-Passport

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

In designated area.

15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: N/A

Address:

Telephone:

Fax:

Email:

Opening hours:

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

4. PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event.

Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in their country of residence are not required to have an FEI Passport or FEI recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2)

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements, will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

NB: for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to

confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of

property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.2 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

Square for OC to include reference to National Laws when necessary

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

2 PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3 DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4 MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5 ADDITIONAL INFORMATION FROM THE ORGANISER

Age as at the first day of the competition/event.

Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Junior Classes	Minimum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
Children Classes	Minimum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
All Classes	7 years old or over

6. PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Square for OC's to include details if necessary

XV. ANNEXES

1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event. Results are to be sent by e-mail to Laetitia.Gillieron@fei.org in the proper Excel file immediately after the event. The file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/organisers/vaulting/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST