



## VNSW PROTOCOL REGARDING - FINANCIAL SUPPORT

### VNSW FUNDING FOR NSW CLUBS –

- Clubs are invited to apply for funding submissions to VNSW through our Event EOI template (below).
- Clubs are invited to apply for funding for any project they might be considering within the following 12 months.
- VNSW will notify the applicant of their decision regarding the funding request within 2 months from receipt of submission.

### FUNDING INCOME:

Procedure for VNSW funding projects

- Only affiliated clubs can apply for funding through VNSW
- 80% pre-event approval by VNSW & 20% on actuals approval

### PRE-EVENT:

- 1 Submission of application & budget for the event to VNSW
- 2 Tax Invoice requesting funding of 80% from affiliated club
- 3 On approval funds will be provided to affiliated club

### POST EVENT:

- 1 Financial report from the event, along with an event promotional report within 30 days of the event
- 2 Tax Invoice requesting remainder of funding from the affiliated club
- 3 Transfer of remaining funds of 20% to affiliated club account



# VAULTING NSW

## Expression of Interest – Vaulting event in NSW

Vaulting NSW is committed to providing the highest-possible standards of event organisation.

Event Organisers are requested to provide the information listed below.

This information will be used for our records, together with promotion of your event, via our Calendar and through our vaulting communications.

This form should also be completed for funding submissions.

<b>EVENT:</b> Official or Participant Competition/Clinic/Other	
<b>Proposed Date</b> of Event:	
<b>Club</b> Hosting Event: <b>EA Affiliation:</b> Yes No	
<b>Venue:</b> Address and facilities:	
<b>O/C:</b> Names of proposed organising committee members and their contacts:	
Approximate program of classes /Event outline:	
<b>Funding:</b> \$\$ Anticipated funding/sponsorship for this Event:	

### Notes for Organising Committees:

- Clubs wishing to run events **MUST** be current affiliated members of EA.
- Organising Committees need to be familiar with the EA General Regulations and the Membership & Committee By-Laws, which outline the EA entities that are authorised to host events.
- Vaulting NSW is responsible for monitoring all ENSW & VNSW funded vaulting events and projects.
- Vaulting NSW is recognised as an event sponsor with VNSW banners displayed throughout the event.
- Vaulting NSW is recognised as a sponsor with naming rights and presentation of ribbons to an official class (depending on value of sponsorship)
- **Pre-event** – The Affiliated Club should submit an Eoi to Host a Vaulting event in NSW and this should include a budget for the event.
- **Post event** – The Affiliated Club is to provide actuals (financial report), a publicity report with photographs, together with a Tax Invoice requesting payment for final release of grant funds.
- NSW fees for the use of VNSW equipment are to be paid prior to grant funding being released.